

## Bedford County Public Schools

### TRANSPORTATION MEMORANDUM OF UNDERSTANDING

Dear Parent/Guardian/Unaccompanied Youth,

Your child(ren) or you, as an unaccompanied homeless youth, are currently eligible for services through the McKinney-Vento program. Per the McKinney-Vento Homeless Assistance Act, transportation will be provided to your child(ren) or you, as an unaccompanied youth, to and from school.

The following describes our agreement with you regarding transportation:

#### **Pick-Up**

Students must be at the bus stop or selected location at the time provided by the transportation department. Drivers can wait no more than 5 minutes from your scheduled time.

#### **Drop-Off**

An adult pre-approved by parents and guardians must be present at the bus stop or selected location to pick-up students too young to be left unsupervised. The transportation department will provide the time that the adult must be present for pick-up of students; parents and guardians must notify the liaison or the transportation department if an adult other than the parent or guardian will be picking up the student.

#### **Communication of Absences**

If a student is going to be absent from school and therefore does not need transportation for part or all of a day, parents or guardians must call and inform the designated driver no later than 7 a.m. on the day of the absence so the driver can adjust the route accordingly.

Driver's Name: \_\_\_\_\_

Contact Phone Number: 540-586-1045 ext. 10259 or 10394

Parent Name: \_\_\_\_\_

Address of Pickup: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Parent Contact Number: \_\_\_\_\_

#### **Behavioral Expectations**

Students and parents are expected to follow the Bedford County Public Schools] policies for student behavior. Disciplinary actions for students who violate the behavior policies will be followed as they are for any student in the district.

If Bedford County Public fails to provide the agreed upon transportation services, the liaison should be contacted. Your liaison is Mrs. Diane Isenhour and may be reached at 540-586-1045.

If a student's residence changes, the transportation department must be contacted by 7 am to allow for transportation to be arranged. Transportation requests and changes may take up to 3 school days to be routed, so temporary transportation may be provided while routing is arranged. The transportation department may be contacted at: 540-586-1045 ext 10259.

Please sign below to acknowledge that you understand and agree with these expectations and terms.

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Date	Parent/Guardian/UHY Name (Printed)	Signature
	Diane Isenhour	
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Date	Name of Liaison (Printed)	Signature